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MCKENDREE
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Paper Specifications

_____ 8 1/2 x 11 White

_____ Other (Specify)

Printing Specifications

_____ Black Print

_____ Color Print

Assembly

_____ Sort _____ Staple

_____ Fold _____ Bind

_____ Cut _____ 3 Hole Punch

Date Submitted _____

Date Needed _____

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Delivery

_____ Hold for Pick-Up

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Comments or Special Instructions:

All work of more than 1 page will be printed back to back unless otherwise justified